



Doon University
Ordinances
for
Under Graduate (UG) and Post Graduate (PG) Academic Programs
under National Education Policy (NEP), 2020

I. LIST OF ABBREVIATIONS

- **AEC:** Ability Enhancement Course
- **B.A.:** Bachelor of Arts
- **B.Com.:** Bachelor of Commerce
- **B.Sc.:** Bachelor of Science
- **B.B.A.:** Bachelor of Business Administration
- **DSC:** Discipline Specific Core
- **DSE:** Discipline Specific Elective
- **GE:** Generic Elective
- **NHEQF:** National Higher Education Qualification Framework
- **SEC:** Skill Enhancement Course
- **VAC:** Value Addition Course

II. DEFINITIONS

1. **Academic credit:** An academic credit represents a unit for measuring coursework. It indicates the required weekly hours of instruction. Typically, one credit corresponds to one hour of lecture or tutorial, or two hours of practical or fieldwork each week.
2. **Course of study:** A course of study refers to the pursuit of education in a specific field. Each discipline will provide different types of courses as follows.
 - a) **Discipline Specific Core (DSC):** A Discipline Specific Core course is a mandatory requirement for students within their program of study. These core credit courses are specific to a particular discipline and are graded and scheduled across the semesters with multiple exit options in accordance with NEP 2020. The relevant department will identify the DSCs outlined in the framework as essential courses for the program. For instance, in order to earn a single discipline-specific honours degree, such as a B.A. (Honours) in Economics, B. Com (Honours), or B.Sc. (Honours) in Physics, the core courses will be those in Economics, Commerce, and Physics, respectively.

- b) Discipline Specific Elective (DSE):** Discipline Specific Electives (DSEs) are a collection of credit courses related to a specific discipline (for single-discipline programs) or multiple disciplines (for multidisciplinary programs), from which students select according to their field of study. There will be a range of DSEs available for students to choose from. The DSEs listed in the framework will be designated by the relevant department as elective courses to be offered in a program. For example, for a B.Sc. (Honours) in Physics, the DSEs selection should be drawn from the available Physics DSEs.
- c) Generic Elective (GE):** Generic Electives (GE) are a set of courses intended to offer students a multidisciplinary or interdisciplinary education. These electives include courses from various disciplines, excluding those from the student's primary discipline, and are available during both odd and even semesters. Students can choose from this range of courses. The GEs outlined in the framework will be designated by the relevant department as electives for the program. If a student selects DSEs outside their specific discipline, those DSEs will be considered as GEs for that student.
- d) Ability Enhancement course (AEC), Skill Enhancement Course (SEC) and Value Addition Course (VAC):** These three courses will be available from a range of offerings provided by all departments in both odd and even semesters, allowing students to choose according to their interests. To pursue an Academic Project or Entrepreneurship as a Minor, a student must select a suitable combination of GE, SEC, VAC, and Internship/Apprenticeship/Project/Community (IAPC) courses. These options will be presented in different modules as outlined in the study scheme.
- (i) AEC courses are intended to broaden knowledge through different fields of study. These courses, which include Language and Literature are required for all the disciplines.
 - (ii) SEC courses focus on skill development across various disciplines and aim to provide practical training to enhance students' competencies and abilities. Students can choose from a range of skill-based courses specifically designed for this purpose. Each discipline may offer its own skill-based course(s), some of which are reserved for its students, while others are available to students from different disciplines.
 - (iii) VAC courses are a set of offerings from different disciplines designed to foster personality development. These courses emphasize the incorporation of ethical, cultural, and constitutional values, as well as the promotion of critical thinking, Indian knowledge systems, scientific mind-set, communication skills, creative writing, presentation abilities, physical education, and teamwork in sports etc contributing towards the comprehensive development of students.

3. Major/Minor Discipline

- a) To receive an Honours degree with a Major in a specific discipline after completing a four-year undergraduate program, a student must earn at least 50% of the total credits in that discipline, which amounts to at least 88 credits out of a total of 176 credits, by the end of the eighth semester. The student is required to complete 20 DSCs and at least 2 DSEs throughout the eight semesters. For example, a student pursuing a B.Com. (Honours) degree must obtain at least 80 credits from 20 DSCs and a minimum of 8 credits from two DSEs to graduate with a Major in Commerce.
- b) A student as described in section 3(a) above shall receive a Minor in a discipline upon successfully completing the eighth semester, provided he/she earns at least 32 credits from eight GE courses in that discipline. Similarly, on successful completion of six semesters, a student shall be awarded a Minor in a discipline if he/she earns at least 24 credits from six GE courses in that discipline. For instance, if a student enrolled in a B.A. (Honours) in Economics successfully completes eight GE courses in Mathematics from a total of ten available courses, he/she will be awarded a Major in Economics and a Minor in Mathematics upon completion of the eighth semester.

III. ACADEMIC PROGRAMMES UNDER NEP

The University will be implementing Undergraduate and Post Graduate Programmes as envisaged under National Education Policy (NEP) 2020.

The NEP envisages several transformative initiatives in higher education as below:

- a. Introducing holistic and multidisciplinary undergraduate education that would help develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, ethical and moral - in an integrated manner; soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field(s) of learning.
- b. Adoption of flexible curricular structures in order to enable creative combinations of disciplinary areas for study in multidisciplinary contexts that would also allow flexibility in course options that would be on offer to students, in addition to rigorous specialization in a subject or subjects.
- c. Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and lateral entry options within this period.
The 4-year multidisciplinary bachelor's degree programme is considered a preferred option since it would allow the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minors as per the choices of the student. The policy supports the establishment of an Academic Bank of Credit (ABC) which would digitally store the academic credits earned from various

recognized Higher Educational Institutions (HEIs) so that the degrees from an HEI can be awarded taking into account the credits earned by a student during the course of his/her study.

- d. Post graduate degree programmes of either 1 Year (after completing Four-year UG programmes) or 2 Years (after completing Three-year UG programmes) duration, with multiple entry and exit points and lateral entry options within this period.

Structure of Academic Programme Framework

The details of the structure are provided in the following Tables.

A. Academic Framework for 4-Year UG Programme

Semester	DSC	GE/DSE	SEC/Project/ Dissertation	AEC/VAC	Total (credits)
1	(DSC1, DSC2, DSC3) 3x4=12	(GE1) 1x4=4	(SEC1) 1x2=2	(AEC1) (VAC1) 2x2=4	22
2	(DSC4, DSC5, DSC6) 3x4=12	(GE2) 1x4=4	(SEC2) 1x2=2	(AEC2) (VAC2) 2x2=4	22
<p>Exit option after one year with 44 Credits with an Under Graduate Certificate in Discipline/Subject if, in addition, the student secures 04 credits in work based vocational courses offered during summer term or Internship/Apprenticeship (as per UGC Norm).</p>					
3	(DSC7, DSC8, DSC9) 3x4=12	(DSE1/GE3) 1x4=4	(SEC3) 1x2=2	(AEC3) (VAC3) 2x2=4	22
4	(DSC10, DSC11, D SC12) 3x4=12	(DSE2/GE4) 1x4=4	(SEC4) 1x2=2	(AEC4) (VAC5) 2x2=4	22
<p>Exit option after Two years with 88 Credits with an Under Graduate Diploma in Discipline/Subject if, in addition, the student secures 4 Credits in skill based vocational courses offered during first year or second year summer term (as per UGC Norm).</p>					
5	(DSC13, DSC14, DSC15,) 3x4=12	(DSE3) (GE5) 2x4=8	Internship/ Apprenticeship Project/Community Outreach (1x2=2)		22

6	(DSC16, DSC17, DSC18,) 3x4=12	(DSE4) (GE6) 2x4=8	Internship/ Apprenticeship/ Project/Community Outreach (1x2=2)		22
Exit option after Three years with 132 Credits with the Degree of B.A./B.Sc./B. Com/B.BA. (Honours) in Discipline/Subject if he/she earned 80 (from 18 DSCs and 2 DSEs) Credits in that Discipline/Subject.					
7	(DSC19)1x4=4	(DSE/GE) 3x4=12	Dissertation /Academic Project/ Entrepreneurship (1x6=6)	-	22
8	(DSC20)1x4=4	(DSE/GE) 3x4=12	Dissertation /Academic Project/ Entrepreneurship (1x6=6)	-	22
Exit option after Four years with 176 Credits with the Degree of B.A./B.Sc./B. Com/B.BA. (Honours with Research/Academic Project/ Entrepreneurship) in Discipline/Subject (Major (Discipline1) and Minor (Disciple 2)					

B. Academic Framework for 1-Year Master Programme

[For those who have successfully completed 4-Year UG Programme as per UGC norms (without any back paper)]

Semester	DSC	GE/DSE	SEC/Project/ Dissertation	AEC/VAC	Total (credits)
1	(DSC)2x4=8	(DSE) 3x4=12	Seminar/project (1x2=2)	-	22
	Or				
	i. Seminar (1x2=2) ii. Dissertation/Academic Project/Entrepreneurship (1x20=20) Or (2x10=20)				
2	(DSC)2x4=8	(DSE) 3x4=12	Seminar/project (1x2=2)	-	22
	Or				
	i. Seminar (1x2=2) ii. Dissertation/Academic Project/Entrepreneurship (1x20=20) Or (2x10=20)				
After successfully completing the 1-Year with 44 credits the student will be awarded the Degree of M.A./M.Sc./ M. Com/M.BA. in Discipline/Subject					

C. Academic Framework for 2-Year (4 Semesters) Masters Programme

Semester	DSC	GE/DSE	SEC/Project/ Dissertation	AEC/ VAC	Total (credits)
1	(DSC) 3x4=12 or (DSC) 2x4=8	(DSE)2x4=8 or (DSE)3x4=12	Seminar/project (1x2=2)	-	22
2	(DSC) 3x4=12 or (DSC) 2x4=8	(DSE)2x4=8 or (DSE)3x4=12	Seminar/project (1x2=2)	-	22
Exit option after One year with 44 credits with a PG Diploma in Discipline/Subject					
3	(DSC)2x4=8	(DSE) 3x4=12	Seminar/project (1x2=2)	-	22
Or					
i. Seminar (1x2=2) ii. Dissertation/Academic Project/Entrepreneurship (1x20=20) Or (2x10=20)					
4	(DSC)2x4=8	(DSE) 3x4=12	Seminar/project (1x2=2)	-	22
Or					
i. Seminar (1x2=2) ii. Dissertation/Academic Project/Entrepreneurship (1x20=20) Or (2x10=20)					
After Two years with 88 credits the student will be awarded the Degree of M.A./M.Sc./M. Com/M.BA. in Discipline/Subject					

IV. LATERAL ENTRY ADMISSIONS IN THIRD /FIFTH SEMESTER

The criteria for lateral entry (3rd/5th Semester) admissions in an undergraduate (UG) program according to the National Education Policy (NEP) 2020 will be as given below:

1. **Entrance Test:** An entrance test will be conducted by the respective department based on a prescribed syllabus to admit students for lateral entry into the UG program as per NEP 2020. The test is designed to assess the students' knowledge and readiness for the year of study they intend to enter.
2. **Merit-Based Selection:** Selection will be based purely on the merit obtained in the entrance test with qualifying marks as 50% of total marks of the entrance test and will be subject to the availability of seats in the respective program in the given year.
3. Student should deposit a certificate issued by the Registrar /Director of the parent institution that he/she has successfully completed the 2nd/4th Semester with a minimum of 40/80 credits without any back paper. The student should also submit his/her 2nd/4th Semester final grade sheet with an Academic Bank of Credit (ABC) certificate showing a minimum of 40/80 credits.
4. If total credits earned by the student are less than 44 (for admission in 3rd semester)/88 (for admission in 5th semester) from the previous institution, then he/she will have to register in required courses (to be identified by the respective department) to complete the credit requirement of 44/88 credits in for lateral entry admissions at 3rd and 5th Semesters respectively. But in any case, student(s) with less than 40 credits (for admission in 3rd Semester)/ 80 credits (for admission in 5th Semester) will not be allowed for lateral entry.
5. A Doon University student who exited an academic programme of the university at 2nd or 4th semester level (after passing in all subjects with 4.00 CGPA) of a UG programme shall be allowed for lateral entry at 3rd or 5th semester in that programme within three (03) years from the date he/she exited that academic programme.

V. EXAMINATIONS AND EVALUATION SYSTEM

A) ATTENDANCE REQUIREMENTS

1. **Minimum Attendance:**

- Students must attend at least 75% of the total classes held in a course to be eligible for the end semester examinations.

2. **Medical Leaves:**

- Up to 15 days of medical leave per semester are allowed.
- Medical certificates must be submitted to the department office within a week of returning to classes.

3. **Extra-Curricular Leaves:**

- Up to 15 days of Extra-Curricular Leave per semester are allowed for participation in cultural activities, sports activities, workshops, NCC/NSS camps, etc.
- Prior permission from the department is required for Extra-Curricular Leaves.

4. Calculation of Attendance:

- Medical and Extra-Curricular Leaves will not be included in the total class count for attendance percentage calculation.

Example: If a student attend 32 out of 45 total classes in any course and takes 3 medical/extra-curricular leaves in that course, the total classes considered in that course will be $45-3=42$. In this case, the attendance percentage will be calculated based on these 42 classes in that course; and his/her percentage of attendance will be 76.1 %.

5. Consequences of Falling Short of Attendance:

- Students who do not meet the attendance requirement in a course will not be allowed to appear in the examination and will be declared fail in that course.

6. Extended Absence:

- If a student remains absent for a considerable period (30 or more days) without any information to the department concerned, his/her name may be struck off from the University roll.

B) MODES OF EVALUATION

The evaluation system at the University includes:

1. Internal Assignments/Sessional:

- Periodic evaluations through assignments.
- Regularity in class (attendance) also contributes to internal assessment marks.
- Total Marks: 20

2. Mid-Term Examination:

- Held in the middle of the semester.
- If a student misses the mid-term examination in any course, he/she will be awarded zero marks for that examination, regardless of the reason for the absence and there shall be no make-up examination.
- Duration: 01 Hour 30 Minutes (for both UG and PG programmes).
- Maximum Marks: 30

3. End Semester Examination:

- Held at the end of the semester.
- If a student misses the end-term examination in any course (including theory, practical, or viva), he/she will be declared absent. The student will be awarded an "F" grade (Fail) in that course and there shall be no make-up.
- For courses without practical:
 - Duration: 02 Hours for UG programmes.
03 Hours for PG programmes
 - Maximum Marks: 50.
- For courses with practical:
 - Duration: 02 Hours for UG programmes.
03 Hours for PG programmes
 - Maximum Marks: 50 (30 marks for Theory and 20 marks for Practical).

4. Courses with Only Practical/Laboratory Classes:

- No written End Semester Examination.

5. Extraordinary situation:

If because of some extraordinary reasons, mid semester examination for a course is not held, the end semester examination for that course will be of 80 marks of 03 Hours duration, applicable for both UG and PG programmes.

6. Maximum period for completing an academic programme:

4-Year UG programme — Up to a maximum of 07 years

1-Year PG programme — Up to a maximum of 03 years

2-Year PG programme — Up to a maximum of 04 years

C) BACK PAPER EXAMINATION FOR COURSE(S) WITH F GRADE (FAIL)

If a student fails in a course(s) with F Grade, such course(s) have to be passed by the student by appearing in End Semester examination only, in the semester in which those courses are on offer. For clearing the back paper in a course, the student has to register at the beginning of the semester by submitting the required fees, as decided by the University. The internal/sessional marks (out of 20 marks) and Mid Sem Marks (out of 30 marks) will be awarded as obtained by the student in his/her previous exam. If the student is dropped from the University, then he/she will not be eligible to clear back paper.

D) GRADE IMPROVEMENT POLICY

1. Registration:

- Students wishing to improve their grades in a course must register at the beginning of the semester in which that course is on offer by submitting the required fees, as decided by the University.
- Permission from the respective Course Teacher/Instructor is required for registration.

2. Eligibility:

- Improvement shall be applied for those course(s) only in which the student has obtained C or D grades.
- Grade improvement is permitted for at most five courses from any semester (Odd/Even) after completing the program within one year only.
- A student is allowed only one attempt to improve their grade in a particular course.

3. Examinations:

- Students must appear in all the examinations (including practical exams) for the course they are attempting to improve. There shall be no provision for improvement in Internal/Sessional marks.

4. Final Grade Consideration:

- The higher grade obtained in either the original or improvement examination will be considered for awarding the final grade in the course.
- The passing year for the award of the degree will not change in case of grade improvement.

VI. EXAMINATION CONDUCT POLICIES

A. Use of Dishonest or Unfair Means:

LEVEL-1

1. Assisting Others:
 - Assisting any other candidate in answering the question paper during the examination.
2. Receiving Assistance:
 - Taking assistance from any other candidate, person, book, paper, note, or material during the examination.
3. Unauthorized Material in possession:
 - Carrying any book, paper, notes, mobile phone, or other material into the examination room that could be used directly or indirectly in connection with the examination.
4. Replacing Answer Sheets:
 - Replacing or arranging to replace an answer book, any page of it, or a continuation sheet during or after the examination.
5. Unauthorized Communication:
 - Communicating or talking to any other candidate or unauthorized person in or around the examination room during the examination.
6. Identity Disclosure:
 - Deliberately disclosing one's identity or making any distinctive mark in the answer book for that purpose.
7. Influencing Examiners:
 - Attempting to communicate with an examiner directly or through relatives, guardians, or friends to influence the awarding of marks.

LEVEL-2

1. Smuggling Answer Sheets:
 - Smuggling an answer book or a continuation sheet.
2. Sending Out Answer Sheets:
 - Taking out or arranging to send out an answer book, any page of it, or a continuation sheet.
3. Impersonation:
 - a. Getting impersonated by another person during the examination.

B. Disorderly Conduct:

LEVEL-1

1. Disturbance:
 - Disturbing or disrupting the examination.
2. Incitement:
 - Inciting others to leave the examination room or to disturb or disrupt the examination.

LEVEL-2

1. Misbehaviour:

- Misbehaviour with the examination staff or other candidates in or around the examination centre before, during, or after the examination.
2. Damaging Answer Sheets:
- Intentionally tearing off the answer book or any part of a continuation sheet.

LEVEL-3

1. Weapons:
- Carrying any weapon of offence into the examination centre.

C. Prohibition:

- No candidate shall use any dishonest or unfair means or indulge in disorderly conduct during the examination.

D. Penalties:

The following penalties shall be imposed on the basis of the level of use of unfair and dishonest means and, for disorderly conduct:

LEVEL-1

The student shall be declared fail in the course.

LEVEL-2

The student shall be debarred from the current semester and declared fail in all the courses of the current semester.

LEVEL-3

The student may be expelled from the university and declared unfit to be admitted to any academic programme of the university.

VII. ASSESSMENT/EVALUATION OF ACADEMIC PERFORMANCE

a) Measurement of Students for Academic Performance

- (i) If a student secures at least 4.0 CGPA at the end of 2nd/ 4th Semester then he/she will be promoted to the next semester. However, if a student fails to secure at least 4.0 CGPA at the end of 2nd/ 4th Semester, he/she will be declared fail and shall repeat the year.
- (ii) All the students will be promoted from odd to even semester, irrespective of their CGPA in the odd semester.
- (iii) There shall be no provision for Make-up examination or Grace marks.
- (iv) Students can apply for improvement only after completion of program as described in V(d).

b) Evaluation and Grade Point Requirements for Academic Programme

- (i) The grading of student performance shall be done on a 10-point grading scale.
- (ii) The course teacher shall examine/ evaluate the performance of the students in each course by numerical grading.
- (iii) The total marks obtained in a course at the end of the semester out of 100 shall be converted into Grade and Grade Points as per details given below:

Academic Performance	Grade	Grade points	Marks obtained out of 100
Outstanding	O	10	90-100
Excellent	A+	9	80- less than 90
Very Good	A	8	70- less than 80
Good	B+	7	60- less than 70
Above average	B	6	50- less than 60
Average	C	5	40- less than 50
Pass	D	4	30- less than 40
Fail	F	0	Less than 30
Absent	F	0	Nil

- (iv) The Grade Points secured by a student in a semester course shall be multiplied by the credits of the course to calculate the Course Grade Points (CGP).
- (v) Semester Grade Point Average (SGPA) shall be calculated by dividing total grade points earned by the student in all the courses in a semester by the total credits taken by the student in that semester.
- (vi) Cumulative Grade Point Average (CGPA) shall be calculated by dividing total grade points earned by the student (including previous semesters grade point) by the total course credits taken by the student at the end of a semester.
- (vii) The scholastic significance of the CGPA at the end of the final semester of the programme is given below:

CGPA	Division
Below 4.00	Fail
4.00 to below 5.000	Pass
5.000 to below 6.000	Second Division
6.000 to below 8.000	First Division
8.000 and above	First Division with Distinction*

***Provided that the student had cleared all the courses in the first attempt (without any Back paper and Improvement)**

- (viii) The percentage equivalent of CGPA will be calculated as follows:
 Percentage of Marks = $CGPA \times 10$ [CGPA multiplied by 10]

VIII. AWARD OF DEGREE

Subject to the achievement in academic performance in a programme of study in terms of CGPA a student shall be awarded degree as detailed below:

S. N.	Program	Semesters	CGPA	Degree to be awarded	Remarks
1	UG 4-Year Programme	8	5.000 and above	B.A. (Hons/ with Research) /B.Sc. (Hons/ with Research)/ B.Com. (Hons/ with Research)/ B.B.A. (Degree/ with Research) B.Tech. (Degree/ with Research) B.Des. (Degree/ with Research)	Student will have four options: 1- Take a lateral exit after second semesters with UG Certificate in discipline (discontinue) 2- Take a lateral exit after four semesters with UG Diploma in discipline (discontinue) 3- Take a lateral exit after six semesters with UG (degree/ honours) in discipline (discontinue) 4- Continue in the 4 th year of the UG Programme if his/her CGPA after sixth semester is ≥ 7.50 (greater than /equal to 7.50)
			4.000 and less than 5.000	B.A./B.Sc./ B.com. /B.B.A.	

S. N.	Program	Semesters	CGPA	Degree to be awarded	Remarks
1	PG 1-Year Programme	2	5.000 and above	M.A. /M.Sc. M.B.A.	
2	PG 2-Year programme	4	5.000 and above	M.A. /M.Sc. M.B.A./M.Tech	Student will have option: Take a lateral exit after the second semesters with PG Diploma in discipline

IX. SPECIAL SUMMER CLASSES AND EXAM SCHEME FOR BACK/IMPROVEMENT CASES

To address the needs of students who have failed or wish to improve their grades, a special scheme is being introduced. Below are the key details of the scheme:

1. Special Summer Classes (June - July):

- **Duration:** Classes will be conducted from **1st June to 15th July**.
- **Attendance Requirement:** Students must attend at least **75% of the classes** to be eligible to appear for the exams.

2. Approval and Scheduling:

- The **Head of Department (HOD)** must approve the scheduling of special classes for the relevant courses.
- The **subject teacher** must be available during this period to conduct the classes.

3. Course Evaluation:

- The evaluation for these courses will follow the **same structure** as the regular six-month semester system, which includes:
 - **Internal Assessments**
 - **Mid-Term Exams**
 - **Practical Exams (if applicable)**
 - **End-Term Exams**

4. Class Schedule:

- The subject teacher will conduct a minimum of **30 classes** for each course.

5. Academic Session:

- The **academic session** for these special summer classes will be considered as the same session in which the student appeared for the last semester exams.

6. Fees Structure:

- **Total Fee per Course:** ₹5000 (Five thousand rupees)
 - **60%** will be paid to the **subject teacher** conducting the classes.
 - **20%** will be distributed among the **personnel involved** in the examination process.
 - **20%** will be deposited into the **university's account**.

7. Maximum Courses:

- A student can apply for a maximum of **5 courses** from any semester under this scheme.

This scheme provides students an opportunity to improve their grades by attending special classes and undergoing continuous evaluation, while maintaining the structure of regular semester exams.

X. REMOVAL OF DIFFICULTIES

Notwithstanding anything contained in these regulations, the Vice Chancellor shall be empowered to make suitable decisions to overcome doubts/constraints/difficulties, and resolve any other extraordinary issue.